

# Organizational Readiness Quiz

1. Do you have a mission statement?
2. What is the need that you are addressing in the community or society?
3. Who are the beneficiaries of the work that you do? (Be Specific!)
4. Do you have 501(c)(3) status and do you have the documentation to prove it?
5. Do you have 3 years of 990's that you can turn in with each grant application?
6. What past grants have you applied for and of those which have you received?
7. Are you collaborating with anyone else in the community? If not, is there anyone you can reach out to before you try applying for grants?
8. Is your whole organization and the Board of Directors on the same page and willing to work on this new project?
9. Have you developed a project budget?
10. Have you incorporated your project budget into your larger yearly budget to show that it is feasible?
11. Does your organization have a strong Board of Directors who are actively involved in the organization?

12. Does your organization have an Executive Director who is running the day-to-day of the organization?
  
13. Is there someone in the organization ready to take on grant writing? Is there someone who has the time to devote to writing the grant applications and researching potential funders?
  
14. Do you have a strategic plan? Is there rationale behind this project and is it leading you closer to the mission and vision of the organization?